

FILED
MADISON COUNTY

IN THE COUNTY COURT OF MADISON COUNTY
YOUTH COURT DIVISION

SEP 05 2024

ANITA WRAY, CIRCUIT CLERK

BY WS D.C.

ORDER APPOINTING ASHLEY THOMAS ALEXANDER

COMES NOW, the undersigned Judge and herein appoints Ashley Thomas Alexander, as Counselor and Case Manager for the Madison County Youth Court and the Madison County Juvenile Drug Court **EFFECTIVE SEPTEMBER 23, 2024**. As such, her annual salary is hereby set at \$50,000.00 from the youth court fund #001-163 with the usual benefits provided to Madison County employees. At this time, thirty- eight percent (38%) of her salary shall be supplemented by the grant under fund number 190-163 leaving 62% to come from 001-163. Her health insurance shall be entirely paid from 190-163 and other benefits may be split proportionally between the two funds. She shall serve in this capacity until further order of this court as the position is at the will and pleasure of the Court.

SO ORDERED this 5th day of September 2024.

Staci B. O'Neal
YOUTH COURT JUDGE

MADISON COUNTY
PERSONNEL ACTION

Department Youth Court Employee Name Ashley Thomas Alexander
Job title Counselor/Case Manager Employee SS # _____
Effective Date September 23, 2024

Hire

Full-time Part-time Temporary Hourly Salaried

Position: Counselor/Case Manager new position
or replacement if so, whom? _____

Jenny Chhabra

Rate of Pay \$ 24/hr

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

62% from 001-163-402
38% from 190-163-402

Promotion

From Position: Counselor/Case Manager To Position: Counselor/Case Manager

Rate of Pay \$ Part time Rate of Pay \$ Full time

Termination

- Death
- Dismissed
- Resigned
- Retired

Documentation Attached

Approval of Elected Official or Department Head

Printed Name
Judge Staci O'Neal

Signature
Staci O'Neal

Date
9/5/2024

Forward to Administration for Paperwork Processing

Administrative paperwork

	Initials	Date
Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____



July 2, 2024

CJ Garavelli
PO Box 113
Canton, MS 39046

Dear CJ Garavelli:

On behalf of the Advisory Board of the MS Tax Collector Education and Certification Program, the Center for Government and Community Development is providing notification of your office's certification status within the legislatively-mandated Mississippi Tax Collector Education and Certification Program. A list of participants and their current certification status is contained within this document.

As provided in Section 27-1-51 of the Mississippi Code, participants may now qualify for an annual increase:

- (6)(a) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue I (CR1), he shall receive an additional Two Thousand Dollars (\$2,000.00) annually beginning the next fiscal year after completion.
- (6)(b) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Collector of Revenue II (CR 2), he shall receive an additional Two Thousand Dollars (\$ 2,000.00) annually beginning the next fiscal year after completion.
- (6)(c) When any tax collector or deputy tax collector holds a valid certificate of educational recognition from the Education and Certification Board as established by Section 27-1-67 by attaining certification as a Mississippi Collector of Revenue (MCR), he shall receive an additional Two Thousand Five Hundred Dollars (\$ 2,500.00) annually beginning the next fiscal year after completion.

County	Participant	CR1=\$2000	CR2=\$2000	MCR=\$2500
Madison	Kristin Austin Valid through 09/30/2025	Effective 10/1/2023		
Madison	Sonia Ballard Valid through 09/30/2026	Effective 10/1/2024		
Madison	Sheila Blakely Valid through 09/30/2026	Effective 10/1/2024		
Madison	Lisa Duvall Valid through 09/30/2025	Effective 10/1/2013	Effective 10/1/2017	
Madison	Lori Duvall Valid through 09/30/2025	Effective 10/1/2020		
Madison	C.J. Garavelli Valid through 09/30/2026	Effective 10/1/2024		
Madison	Abigail Gaughf Valid through 09/30/2025	Effective 10/1/2023		
Madison	Jennifer Harris Valid through 09/30/2025	Effective 10/1/2023		
Madison	Lillie Jobe Valid through 09/30/2025	Effective 10/1/2022		

County	Participant	CR1=\$2000	CR2=\$2000	MCR=\$2500
Madison	Alexander Kuyrkendall Valid through 09/30/2026	Effective 10/1/2024		
Madison	Montana McNair Valid through 09/30/2026	Effective 10/1/2024		
Madison	Ashleigh Owens Valid through 09/30/2025	Effective 10/1/2022		
Madison	Patricia Randle Valid through 09/30/2025	Effective 10/1/2023		
Madison	Jayla Smith Valid through 09/30/2026	Effective 10/1/2024		
Madison	Joni South Valid through 09/30/2026	Effective 10/1/2024		
Madison	Laura Sullivan Valid through 09/30/2025	Effective 10/1/2012	Effective 10/1/2013	
Madison	Shaylyn Taylor Valid through 09/30/2026	Effective 10/1/2024		

If you have any questions, please feel free to contact me at lc1103@msstate.edu.

Sincerely,

Lauren Colby Nickels

Lauren Colby Nickels
 Extension Specialist
 Center for Government and Community Development

C: President, Board of Supervisors, Madison County
 Chancery Clerk, Madison County
 MS Office of the State Auditor

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name CJ Garavelli
Job title Tax Collector Employee SS # _____
Effective Date 10/1/2024

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)


Promotion

From Position: _____ To Position: Increase per 27-1-51
Rate of Pay \$ _____ Rate of Pay \$2,000 Additional (CR1)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name CJ Garavelli Signature  Date 9/6/2024

Forward to Administration for Paperwork Processing

Administrative paperwork

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Copy to Payroll	_____	_____
Copy to HR	_____	_____
Copy to Comptroller	_____	_____
Copy for BOS Agenda	_____	_____

MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Sonia Ballard
Job title Senior Accountant Employee SS # _____
Effective Date 10/1/2024

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom?

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)


Promotion

From Position: _____ To Position: Increase per 27-1-51
Rate of Pay \$ _____ Rate of Pay \$2,000 Additional (CR1)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name CJ Garavelli Signature  Date 9/6/2024

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MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Sheila Blakely
Job title Deputy Collector Employee SS # _____
Effective Date 10/1/2024

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per 27-1-51
Rate of Pay \$ _____ Rate of Pay \$2,000 Additional (CR1)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name CJ Garavelli Signature  Date 9/6/2024

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MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Thomas Kuyrkendall
Job title Deputy Collector Employee SS # _____
Effective Date 10/1/2024

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per 27-1-51
Rate of Pay \$ _____ Rate of Pay \$2,000 Additional (CR1)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name CJ Garavelli Signature  Date 9/6/2024

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MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Montana McNair
Job title Deputy Collector Employee SS # _____
Effective Date 10/1/2024

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per 27-1-51
Rate of Pay \$ _____ Rate of Pay \$2,000 Additional (CR1)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name CJ Garavelli Signature  Date 9/6/2024

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MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Jayla Smith
Job title Deputy Collector Employee SS # _____
Effective Date 10/1/2024

Hire

Full-time Part-time Temporary Hourly Salaried

Position: _____ new position or replacement if so, whom? _____

Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)


Promotion

From Position: _____ To Position: Increase per 27-1-51
Rate of Pay \$ _____ Rate of Pay \$2,000 Additional (CR1)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name CJ Garavelli Signature  Date 9/6/2024

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MADISON COUNTY
PERSONNEL ACTION

Department Tax Collector Employee Name Shaylyn Taylor
Job title Deputy Collector Employee SS # _____
Effective Date 10/1/2024

Hire

Full-time Part-time Temporary Hourly Salaried
Position: _____ new position or replacement if so, whom? _____
Rate of Pay \$ _____

- Job references checked (if applicable)
- Background checked (if applicable)
- Driving Record checked (if applicable)

Promotion

From Position: _____ To Position: Increase per 27-1-51
Rate of Pay \$ _____ Rate of Pay \$2,000 Additional (CR1)

Termination

- Death
 - Dismissed
 - Resigned
 - Retired
- Documentation Attached

Approval of Elected Official or Department Head

Printed Name CJ Garavelli Signature  Date 9/6/2024

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